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| Title | Home Care Package Fee Schedule | | |  |
| Department | Corporate | Section | Organisation | |
| Approved by | CEO | Document Type | Guideline | |
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Effective 1st July, 2022

Section 1. Home Care Package Commonwealth Subsidies (including viability supplement) and package and care management fees by package levels per fortnight

Fortnightly package subsidy [amounts](#) have been updated in accordance with the 2022/23 Department of Health funding for each package level.


| HOME CARE PACKAGE LEVEL 1 | |
|--|-----------------|
| Fortnightly Package Subsidy * | \$352.10 |
| Viability supplement @2.46 per day | \$34.44 |
| Fortnightly Package Management Fee | -\$47.78 |
| Fortnightly Care Management Fee | -\$45.00 |
| Amount available for care services each fortnight | \$293.76 |

| HOME CARE PACKAGE LEVEL 2 | |
|--|-----------------|
| Fortnightly Package Subsidy * | \$619.36 |
| Viability supplement @2.46 per day | \$34.44 |
| Fortnightly Package Management Fee | -\$80.59 |
| Fortnightly Care Management Fee | -\$135.00 |
| Amount available for care services each fortnight | \$438.21 |

| HOME CARE PACKAGE LEVEL 3 | |
|--|-----------------|
| Fortnightly Package Subsidy * | \$1347.78 |
| Viability supplement @2.46 per day | \$34.44 |
| Fortnightly Package Management Fee | -\$170.96 |
| Fortnightly Care Management Fee | -\$270.00 |
| Amount available for care services each fortnight | \$941.26 |

| HOME CARE PACKAGE LEVEL 4 | |
|--|------------------|
| Fortnightly Package Subsidy * | \$2043.16 |
| Fortnightly Package Management Fee | -\$257.02 |
| Fortnightly Care Management Fee | -\$405.00 |
| Viability supplement @2.46 per day | \$34.44 |
| Amount available for care services each fortnight | \$1415.58 |

* please note this subsidy will be reduced if you are required to pay an income tested fee

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Section 2. Definitions

Fortnightly Home Care Package Subsidy

The Commonwealth government holds a tiered subsidy (Level1-Level 4) on behalf of each person receiving government subsidised care through a Home Care Package. For the current subsidy rates please click [here](#) .

Viability supplement

Supplements provides extra funding for specific needs. The viability supplement is helps aged care providers provide services in rural and remote areas. All Home Care Package recipients in rural areas receive this supplement.

Package Management at South Gippsland Hospital

Includes management and administration of the Home Care Package program, financial management of your funds, rostering of your care, quality and safety governance and assurance, management of your care package budget and preparation of monthly statements.

Care Management at South Gippsland Hospital

Monthly ongoing care management is allocated per package level and includes coordinating care and services to meet your goals, adjustments to your care plan as needed, case manager contact provided directly to you, monitoring of your care plan and advocacy on your behalf when required. Care and package management fees will be paused when a consumer is on leave greater than 28 days.

Income Tested Fees

If you are a full pensioner, the Federal Government hold your fortnightly Home Care Package funding amount in full. If you are a part pensioner or fully-self-funded retiree, an income test will apply to your funding. This income test may result in you being required to contribute an income tested fee towards your Home Care Package funding. This is fee is determined by Services Australia in accordance with Government guided regulations. It will reduce your fortnightly subsidy by the amount you are required to pay.


Cancellations

A minimum of 24 hours' notice of cancellation applies or the full fee for services will be charged.

Goods and Services Tax (GST)


Government funded customers do not pay GST on items listed as GST free within the legislation. Services provided by SGH staff are GST free. If goods and services are purchased via a third-party supplier GST will be charged if the supplier is registered for GST, if not then GST is not charged.

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Section 3. Home Care Package (HCP) SGH service costs

| These services are provided by South Gippsland Hospital staff, unless otherwise agreed with the Home Care Package client. | Mon-Fri 6am -6pm (per hour) | Mon-Fri 6pm-6am (per hour) | Saturday/ Sunday (per hour) | Public Holiday (per hour) |
|---|---|---|-----------------------------------|---------------------------------|
| Personal Care/Respite Care e.g. showering dressing, hygiene, in home respite | \$62.00 | \$62.00 plus one-off shift allowance of \$24.00 | \$93.00 | \$155.00 |
| Home Nursing Service e.g. medication management, health monitoring and pain management | \$90.00 | \$90.00 plus one-off shift allowance of \$29.70 | \$135.00 | \$225.00 |
| Cleaning and Household Tasks e.g. house cleaning and domestic duties | \$62.00 | \$62.00 plus one off shift allowance of \$24.00 | \$93.00 | \$155.00 |
| Shopping Assistance | \$62.00 (per hour) plus \$0.96/km after 10 klm | \$62.00 plus one off shift allowance of \$24.00 | \$93.00 | \$155.00 |
| Travel Support Includes travel to medical appointments and social support activities | \$62.00 (per hour) plus \$0.96 cents per klm after 10 klm | \$62.00 plus one-off shift allowance of \$24.00 | \$93.00 | \$155.00 |
| Minor Home Maintenance Provided by in house maintenance staff | \$70.00 | Not applicable | Not applicable | Not applicable |
| Additional Case Management Fee (Per hour) Charged at the initial assessment and when your annual reassessment is completed. Only charged if allocated hours are exceeded. | \$90.00 | Not applicable | Not applicable | Not applicable |
| Exit Fee When you exit the package for any reason | \$350.00 one off fee | | | |
| Travel Costs The initial 10 klm is not charged. \$0.96/km is charged thereafter. | \$0.96 per klm | | | |

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Section 4. Home Care Package Contracted Services

SGH utilises contractors for services it cannot provide. This includes but is not limited to gardening, small building works, some Allied Health services, aids and equipment, transport services, household cleaning and others as required. Costs for contracted services are charged according to each contractor's rates and/or fees.

SGH will establish a Service Agreement with preferred contractors who have been screened for suitability to deliver services to clients. Clients may also nominate a provider to deliver their services, where suitable and in accordance with the Home Care Package guidelines and legislation (subject to SGH approval).

Further information

For further information on how we can assist you, please contact the Home Care Packages team via:

- **Telephone:** 0447253792
- **Email:** homecarepackages@sghs.com.au

[Schedule of Subsidies and Supplements for Aged Care | Australian Government Department of Health and Aged Care](#)

[Home Care Packages | My Aged Care](#)

Contributors

| | Name/Position | Department/Committee |
|--|-------------------------------------|-----------------------------|
| Policy Owner | Paul Greenhalgh/CEO | |
| Lead Reviewer | Samantha Park/DCC | Community Care |
| Contributor/s | Melissa Henwood/HCP Program Manager | Home Care Packages |
| Gender Impact Assessment Required | No | |
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